

## **GLATA Continuing Education Assistance Grant**

- A. Purpose:  
To provide GLATA members with the opportunity for financial assistance to attend the GLATA Annual Meeting and Clinical Symposium. The Executive Council recognizes that Continuing Education Units are very important to maintain certification and that many members may not receive benefits from their employer or have the personal resources to attend the annual GLATA meeting.
  
- B. Committee Membership  
The Continuing Education Assistance Grants Committee shall consist of four members. The Vice-President of G.L.A.T.A. Executive Council will be one committee member and will serve as administrative coordinator only. Three other committee members will be state representatives from the scholarship committee.
  
- C. Continuing Education Assistance Awards
  - 1. Eligibility:
    - a) BOC Certified GLATA member
  - 2. Application Procedures:
    - a) The application form shall be published on the GLATA Webpage. (See Section VIII, Appendix G of the By-Laws for Application)
    - b) The application deadline shall be December 31<sup>st</sup> annually.
    - c) A member may only receive this grant on a one-time basis.
  - 3. Review Procedures:
    - a) Applications shall be submitted to the Vice-President, with a copy to the Treasurer, for distribution to the other committee members.
    - b) A review of applications shall be completed by all committee members.
    - c) The application review form (see attached) shall utilize a numbered scale for evaluation. A total score shall be summoned for each applicant.
    - e) Preference will be given to applicants based on financial need and years of experience as a Certified member.
    - f) Applicants will be selected by February 1.
  - 4. Awarding of Grants:
    - a) Funds will be awarded by February 15<sup>th</sup>.
    - b) A check of \$500 will be made out to each selected applicant.
    - c) A maximum of two (2) financial assistance awards may be given each fiscal year.
    - d) Leftover grant monies may not be used for anything other

than the original intention of the grant as stated in the original grant application.

5. Responsibility of Awardees':

- a) To provide proof of attendance to the GLATA annual meeting and clinical symposium by April 1.
- b) Attend the award luncheon meeting to be recognized.

**GLATA CONTINUING EDUCATION ASSISTANCE GRANT SUMMARY**

Submit to: GLATA Vice President, w/copy to Treasurer

Due Date: December 31

Amount: \$500

1<sup>st</sup> Approval: February 1

Check Dispersed: February 15

Proof of Attendance Due: April 1

Available: One time only per member